

# **GOVERNANCE STRUCTURES**

## **Amendments by the House of Bishops, 17 JUNE 2008**

Re "Proposal Document for RB Executive Committee June 2008 (amended 12/06/08) for onward submission to House of Bishops" as discussed on Tuesday 16<sup>th</sup> and Wednesday 17<sup>th</sup> 2008

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### **Church of Ireland Theological Institute Governance Structures.**

#### **The Archbishop of Dublin for the time being shall be both Visitor and Ordinary of the Church of Ireland Theological Institute**

The Church of Ireland Theological Institute has been established by the House of Bishops in exercise of their responsibility for the selection, training and ordination of clergy for the service of the Church of Ireland. The governance structures for the Theological Institute, described below, are established by resolution of the House of Bishops for the purpose of governing and overseeing the Theological Institute on their behalf.

The House of Bishops has the power to alter the governance structures of the Theological Institute by resolution from time to time. In this regard the House of Bishops recognises the involvement of the Representative Church Body and the Standing Committee of the General Synod in the running of the Theological Institute and shall consult with those bodies as appropriate in the event that changes are proposed that would affect them.

In establishing the governance structures for the Theological Institute, the House of Bishops also recognises the roles of the governance and management structures that have been established by separate Agreement between the Church of Ireland and Trinity College, Dublin in respect of the Masters in Theology course. (*Ref separate draft document "Masters in Theology (M.Theol.): Governance Arrangements - Extract from draft Agreement between the Church of Ireland and Trinity College, Dublin".*)

#### **GOVERNING COUNCIL**

##### **Role**

The House of Bishops exercises strategic direction and oversight responsibilities together with exercising ultimate power of regulation through the Governing Council.

##### **Responsibilities**

The responsibilities of the Governing Council include

- Ensuring that the ministerial training needs of the Church of Ireland are fully met
- Liaising, as and when appropriate, with the University of Dublin (Trinity College) and any other service provider engaged to deliver the ministerial training needs of the Church of Ireland
- Ensuring compliance with all legal, financial, health and safety and personnel standards
- Co-ordinating any other matters related to the provision of ministerial training either identified by the Governing Council in consultation with the House of Bishops or referred to the Council by the House of Bishops

## **Appointments**

Nominations to the Governing Council are subject to ratification and appointment by the House of Bishops in exercise of the responsibilities of the House of Bishops as set out in Paragraph 1 above.

## **Membership of the Governing Council**

- **Chair** – appointed by the House of Bishops from among its own number
- **Two additional bishops** – appointed by the House of Bishops
- **One educational expert** – appointed by the House of Bishops
- **Two members of the Representative Church Body of which at least one shall be a member of the RCB Executive Committee** – nominated by the Representative Church Body
- **Two members of the Standing Committee of which one shall be a member of the clergy and one a member of the laity** – nominated by the Standing Committee

### **In attendance**

- **The Chief Officer of the RCB** (*in officio*)
- **The Director of the Theological Institute** (*in officio*)
- **Bishops' staff member for training** – appointed by the House of Bishops
- **Two Student Representatives, one each from the cohorts undertaking the residential and the non-residential pathways respectively** –nominated by the student body
- **The Governing Council shall have power to nominate for co-option two additional members with relevant expertise in consultation with the House of Bishops**

## **Period of Office**

Every member and co-opted member shall retire after serving a three year term and shall be eligible for re-appointment by the relevant appointing body subject to a maximum term of nine consecutive years.

If a casual vacancy occurs the relevant appointing body shall fill the vacancy at its earliest opportunity. A member appointed to fill a casual vacancy shall serve the remainder of the three year term that the member whom he or she replaced was appointed to serve.

## **Regulation of operation and procedures**

The Governing Council shall have power to make regulations for its operation and procedures and those of the Management Committee, subject to the ratification of the House of Bishops and, where appropriate, in consultation with the Representative Church Body. (*Ref separate draft document "Governing Council of the Church Of Ireland Theological Institute: Operation and Procedures – Regulations pursuant to Governance Structures".*)

## **Reporting**

The Governing Council shall annually conduct an internal review on the exercise of its responsibilities and submit a report to the House of Bishops. In the first period this will involve ensuring that the aspirations of the House of Bishops as articulated in the original project plan agreed in November 2006 are being met.

## MANAGEMENT COMMITTEE

### Role

The role of the Management Committee is to be an operational committee to assist the Director of the Institute in the running of the Institute, to bring financial and operational expertise to free the Director to focus on the student training and ordinand formation part of his role.

### Responsibilities

Taking direction from, and reporting to, the Governing Council the responsibilities of the Management Committee include

1. Managing, on behalf of the Governing Council, the financial, operational, physical infrastructure and compliance aspects of the running of the Church of Ireland Theological Institute
2. Providing for the effective management of the staff of the Theological Institute
3. Advising the Governing Council and liaising with the Representative Church Body to secure agreement on all matters relating to planning and oversight of finance, budgets and operational administration
4. Providing for effective and appropriate maintenance of all Theological Institute plant and infrastructure and maintaining close liaison with the Representative Church Body as Trustee.

### Regulation of operation and procedures

The Governing Council shall have power to make regulations for the operation and procedures of the Management Committee, subject to the ratification of the House of Bishops and, where appropriate, in consultation with the Representative Church Body. (*Ref separate draft document "Management Committee of the Theological Institute: Operation and Procedures – Regulations".*)

### Membership of the Management Committee

- **Chair** – appointed by the House of Bishops
- **The Director of the Church of Ireland Institute (*in officio*)**
- **The Head of Finance of the Representative Church Body (*in officio*)**
- **The Bursar of the Church of Ireland Theological Institute (*in officio*)**
- **The Representative Church Body Solicitor (*in officio*)**
- **A member of the Facilities Group or the Property Committee of the Representative Church Body , nominated by the Representative Church Body to the House of Bishops for appointment.**

The Management Committee shall have power to co-opt up to three further members with relevant expertise, subject to the approval of the Governing Council and ratification by the House of Bishops

### Period of Office

Every co-opted member shall retire after serving a three year term and shall be eligible for re-appointment by the relevant appointing body subject to a maximum term of nine consecutive years. If a casual vacancy occurs in the co-opted membership the Management Committee shall fill the vacancy at its earliest opportunity. A co-opted member appointed to fill a casual vacancy shall serve the remainder of the three year term that the member whom he or she replaced was appointed to serve.